

Nederland Community Center Foundation Board of Directors Meeting
January 5, 2011 at The Center
Meeting Minutes

The meeting was called to order at 6:15pm.

Present: Dale Porter, Kristen Edwards, Claudia Sheehan, Diane Wohl, Jilene Norman, Tracy Brewer, Marci Wheelock and Brian Gioia.

Minutes from December 9, 2010: Diane moved to approve the minutes and Kristen seconded. Motion was carried by unanimous vote.

Chair's Report:

1. Marci Wheelock will now be our new liaison to our Board.
2. West Wing Update: The West Wing team recruited architect Elizabeth Guyton, Town Administrator Alisha Reis, Skate Park developer Randy Lee, and sustainability advocate Diane Fleming as group leaders for the January 29 Workshop. Watch for a viral email message announcing the workshop and asking you to forward it to all your friends
3. DOLA said their budget has been taken away so they are no longer a possibility now for any grants. There is a possibility of availability of around \$25,000 in funds available this fall.
5. Roger Cornell and Dale mounted more new noise baffles in the Mountain Meeting room. Kristen resolved the remaining expense for the baffles with the Town treasurer and paid the Town another \$100 from the money donated by friends of the CC.

Treasure Report: The end of quarter and end of year financial reports were standard. A check came from the Pfizer Foundation it is dedicated to the sound baffles. The money was loaned from Betty Porter in the mean time and will now be paid back. It is estimated that we \$3500 left over from the Musser Grant. These funds could go to contractor estimates for the West Wing.

Arts Committee: There is a show coming up on January 13The CC has a spot in the Mountain-Ear for advertising and we need to make sure it is being used. After this show the Arts Committee focus will move to the Kids/Senior show. Mutual of Omaha has agreed to donate \$700 towards Art at the Center.

Website and Facebook: Information about the next West Wing Workshop will be posted on both the website and Facebook.

Kitchen: We still cannot put the Kitchen on the Website until the contract is done. The contract is being finalized and will be put in front of the BOT at the next meeting regarding rates.

Locker shower Room Claudia now has a name of someone to talk to at the County level regarding this. Federal Government may require money up front and reimburse the Town later. Dale got a local contractor to give a bid on doors and tile for locker room. There is an issue with sprinkler system so Dale got a bid on that too. No dollar numbers yet.

Workplan: Everyone reviewed the workplan and thought this was enough to work on for this year. It is not expected that it will all be finished but at least started in the upcoming year.

“Work Plan” or Goals for 2011:

1. Complete West Wing planning process

- a. Plan and conduct second Workshop in January
- b. Research proposals and present final proposals to BOT, probably March
- c. Get quotes from contractors for structural, heating, plumbing, electric and asbestos abatement work.
- d. Research and write funding grant proposals to EPA, State, DOLA, etc.

Estimated Workshops budget: \$5,800 (\$4,300 from Musser grant funds + promised contributions from the CCF, including \$500 from M of O Bank and \$450 individual donations. (Assumes \$700 spent in 2010 ?) In the Musser Fund application budget we also proposed a donation of \$500 from the Town, which we might account for in noncash contributions.

2. Three Art Exhibitions and receptions

- a. Jan-Feb regular
- b. May? Senior/schoolchildren exhibit
- c. October

Estimated budget: \$1,500 (we may obtain \$1,500 grant funding for these, but the Duncan Foundation application was denied.).

3. Events Committee: we should envision promoting or sponsoring several activities.

- a. Bingo: supplies, refreshments, publicity
- b. Music events? Consider as fundraisers, or get promoters to do them.
- c. Theatre+dining?
- d. Video projection events

Estimated budget: we should set \$2,500 as an Events Committee budget

4. Continue search for locker/shower room funding.

- a. Depending on the source, funding may require a Town or Foundation match.
- b. Preliminary architect's plans would cost estimated \$3,000.

Estimated budget: small amount for supplies, postage, fees. Maybe \$200.

5. Develop fundraising/revenue stream strategy for the Foundation.

- a. As members of Colorado Nonprofit Association we may be able to get free

technical consults on fundraising.

b. Fundraising database may require community surveys.

Estimated budget: \$1,500

6. Replace marquee.

a. Estimate for a replacement in 2009 was \$26,000: LED lights, computer controlled.

b. Look for sponsor for naming opportunity? Or seek grant funding.

Estimated budget: \$26,000.

The Board was not sure if the LED screen was really the best use of money and would fit in with the Town. It was agreed that the current sign is not great and needs work but so does the whole entrance and so maybe it could all be worked on at the same time.

2010 Annual Report: Dale will complete a draft. Dale, Diane, and Kristen will work together and then take the draft to Business Connection. This format will be what the Board uses going forward.

Events Committee: Brian will be taking the class to get a license for Bingo in February. We have several questions still that hopefully he can get answered at that class. We will then be able to apply for the license after he passes the test. There are still a lot of logistics to be worked out regarding running bingo and who would be involved. Kristen was able to gather the five years history for us, which was needed to apply for the license. Bingo will be the focus of the Events Committee right now but if other suggestions come up they will be explored.

Paver for Library: We would like it to say Nederland Community Center Foundation on the paver.

Fundraising strategy: Many people have given donations and have never been recognized and this needs to be corrected. Kristen, Tracy, Claudia, and Jilene will form a committee called Friends of the CC and work on ideas for recognition of previous donors first and then work on fundraising strategy.

Meeting adjourned at 9:00 pm